

Dear Parents

We are pleased to share with you 'My School Portal'.

This is a single and secure portal, where you will have access to a host of information relating to your child/children and West Buckland, adapting as they progress through year groups at West Buckland School.

To access this portal you will need your email address you provided the school with at the time of joining.

To access the portal please visit the school website and click 'Portals' on the top left. You will then be presented with a number of options but please select 'Parent Portal'.

You will then have a sign in screen. Use your email address and then click 'forgot password' to get started.

Once you have access, please EXPLORE!

There is everything you should need from events/calendar, contacting teachers, sport results, extra-curricular activity, parents evening bookings, newsletters, school menus, online forms, grades, reports and many more. The school portal is a great one stop shop.

Please note that the school and teachers will send emails to you via your personal email (the emails you provided when you joined the school) as parents and guardians. These are duplicated in 'My School Portal' under 'My email' but will not contain attachments.

If you should experience any problems or need any assistance, please email [SHE@westbuckland.com](mailto:SHE@westbuckland.com)

Kind Regards

Sarah

Dear Parents and Guardians

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If you should experience any problems or need any assistance, please do not hesitate to contact me (SHE@westbuckland.com)

Kind Regards  
Sarah Edwards