



WEST BUCKLAND  
SCHOOL

**PE and Games Assistant Teachers**



## The School

West Buckland is a school founded in 1858 intended to offer an excellent education based on Christian values. It stands in nearly 100 glorious acres of North Devon biosphere, close to the surfing beaches and surrounded by countryside. The area is listed World Class by nature and West Buckland counts itself a school offering a world class education. We think you will like it here.

The school's buildings and facilities have developed steadily throughout its history and, in recent years, over £14m has been invested in outstanding facilities. These include an excellent sports complex, including the *Jonathan Edwards Sports Centre*, and the award-winning *150 Building*, which includes the Art and Design & Technology Departments and a Theatre. *Parker's*, a seventy bed, Sixth Form boarding house and *The Michael Morpurgo Library*, a state of the art building comprising of study facilities, library and resource centre, opened in Autumn 2015. More recently we have added a new Drama Black Box, café, personalised learning department and Potbury theatre.

The school is fully co-educational and has grown considerably in recent years. In total there are just under 650 boys and girls aged, 3 to 18 years, with 160 in the Sixth Form and 150 weekly and full boarders. The school has its own co-located, Preparatory School and Nursery for pupils aged 3 to 11.

Academic standards at the school are high and, for many years, West Buckland has been one of the most consistently high-performing schools in the South West at GCSE and A-level. A-level results typically exceed 75% A\* to B and at GCSE over 50% of grades are A\* and A. Perhaps more importantly we prize most what our students become, not what they get. There is excellent university guidance and considerable emphasis on extra-curricular activities at the school, with a proud record in Sport, Drama, Music, the Combined Cadet Force, Outdoor Education and the Duke of Edinburgh Award Scheme.



## Job Description

We are seeking two Assistant Teachers to work within the Department of PE & Sport & Extra Curricular across both Senior & Prep schools. This opportunity would suit a recent graduate or someone seeking to gain experience prior to embarking on a degree course in sport or a career in education. The ability to coach netball or hockey would be an advantage, however a combination of other sports including swimming, football, basketball or cricket would also be welcomed. The appointees will require personal qualities such as patience, flexibility, tact and appreciation of the need to respect confidentiality. The appointees will need good literacy and numeracy skills, and the ability to work with Office applications such as Word, Outlook and Excel. The posts also provide the opportunity to gain experience working with young people by having a role within the boarding community. Accommodation on the campus is provided during term time. A start date of 29<sup>th</sup> August 2023 is required to attend relevant induction and safeguarding training ahead of the start of term. The appointment will cease as of 6<sup>th</sup> July 2024. This is a term time and Inset appointment for the academic year 29<sup>th</sup> August 2023 to 6<sup>th</sup> July 2024 only.

### Key Responsibilities: Teaching

- Assisting in the planning and coaching of morning and afternoon PE/Games lessons and extra-curricular activities for pupils of all ages and abilities as an active member of the PE & Sports Department.
- To coach and officiate (as qualified) sports offered by the school.
- Operate as a lifeguard (training provided if not qualified) or pool side safety supervisor when required.
- To ensure pupils are supported and taught according to their individual needs and abilities, ensuring they develop at their own pace.
- To manage and accompany teams (for fixtures home and away) throughout the week, after school and on Saturdays, when necessary.
- Promote professional standards, punctuality, discipline and sportsmanship with all pupils.
- To assist with fitness testing of pupils.
- To adopt an approach that engenders enthusiasm and raises the aspirations of all students.
- To contribute and take part in appropriate departmental meetings and whole school meetings.
- To promote the Department through extra-curricular activities and participation in events, etc.
- All members of the department are expected to play a full and active role in the life of the school outside the classroom.
- It is not possible to list all responsibilities for this role as it will develop around the skills of the successful candidate. The successful candidate will have active enthusiasm for sport and a desire to develop pupils' potential.

### Other Requirements

- The appointee will be expected to be flexible in their attitude to deployment to other areas of the school if there is a change in sports delivery because of restrictions of future Covid impact (or similar). This could, at times, be in areas not sport-related.
- Ensure that your work, communication and approach conform to the values of the school.
- Keep up to date, and comply with the school's rules, policies and procedures at all times, as detailed on the school intranet.



### Boarding Duties

You will be required to live on site in a communal residential facility. As a resident you will be required to assist with boarders' activities on a minimum of two evenings per week, providing appropriate supervision and safeguarding. You will also be required to do a duty one weekend in three to support local trips or supervise a House for a part of the day.

## Benefits

The salary for this post is £11,200 paid equally across the appointment period (10 months). The hours for this role are likely to be 09.15 - 16.00 Monday to Friday, commitment to Saturday sports when required and willingness to support the School's ECA programme. The appointee will be expected to work hours as required to fulfil all duties with a minimum of 37.5 hours per week. These hours will be flexible and at times may exceed this with other weeks being less. In line with Working Time Directives the hours of work may increase up to 48 hours per week at times. The appointed person will be required to sign an agreement in line with the Working Time Directive.

You will be entitled to all school holiday periods off as holiday except for inset training days and days when you are required to assist with sports or extracurricular trips that run across holiday periods. Such days will be notified as soon as practical.

In support of the boarding duties, additional to the salary you will be provided with accommodation and all meals in the Karslake dining hall during term time. Council tax and other utilities will be met other than any personal telephone calls made using a school phone. As you are not required to be on site in the holiday periods, accommodation is not provided during these times.

If you are not already in possession of a valid qualification, the School will support courses to allow you to qualify as a lifeguard and first aider.

## The Interview

Candidates invited for interview will be shown around the school and have the opportunity to meet other members of staff and to see the school at work.

## Applications

The applications should include a completed application form, full curriculum vitae, and the names and addresses of two referees, one of whom must be your current or most recent employer. These positions are currently being sought and candidates will be invited to interview on receipt of a positive application.

Applications may be e-mailed and it is not necessary to also send by post. Further information may be found on our website at [www.westbuckland.com](http://www.westbuckland.com).

HR (Recruitment)  
West Buckland School  
Barnstaple  
Devon EX32 0SX  
[recruitment@westbuckland.com](mailto:recruitment@westbuckland.com)

## Safeguarding Policy Statement

West Buckland School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and adhere to our safeguarding policies and procedures. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). Safeguarding questions will be asked to all candidates during the interview process.

West Buckland School is committed to equality of opportunity for all staff and applications are encouraged from individuals regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

In line with KCSIE guidance the school will conduct an internet search of short-listed candidates on Google and Social Media and limited to the information provided on the application form. Any information that is publicly available online and relevant to safeguarding or your suitability to work with children might be discussed at interview.



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[www.westbuckland.com](http://www.westbuckland.com)